

PINE RIDGE PROPERTY OWNER'S ASSOCIATION, INC.

BOARD OF DIRECTORS' SPECIAL AND EXECUTIVE/LEGAL MEETING
Thursday, October 26, 2023
MINUTES

Meeting convened at 10:01 A.M.

1. **Roll Call** – All Directors present. Wayne Tuch, President; Bill Miller, Vice President; Sue Wassermann, Secretary; Tom Russell, Treasurer; Maggie Case, Director
2. **Raise Estoppel Fee, Amend Collection Policy, and Estoppel Form/Vote:** Chair entertained a motion to raise the estoppel fee, amend collection policy as submitted, and new estoppel form. Maggie Case so moved, Bill Miller seconded. Motion passed 5/0, all in favor, pending clarification of seeming conflict of policy items 6-8.
3. **Discussion of Maintenance Department Staffing/Vote: Chair entertained a motion to discuss maintenance department staffing.** Tom Russell so moved, Bill Miller seconded. Sue Wassermann moved to table discussion, Tom Russell seconded motion to table. Motion to table discussion passed 5/0, all in favor.
4. **Review Legal Fees/Vote:** Chair entertained a motion to review legal fees incurred. Sue Wassermann so moved, Bill Miller seconded. Fees reviewed, more information needed from bookkeeper and attorney. No vote taken.
5. **New Business – Executive Session with Board's Attorney Concerning Potential Litigation:** Session cancelled.
6. **Adjournment** – Meeting adjourned at 11:29 A.M.

Susan Wassermann, Secretary