

**Include all answers on Application and Checklist as well as all required documentation.**

Fill out both this Application and the Complete Checklist for project as part of your submittal

PINE RIDGE PROPERTY OWNERS ASSOC., INC.  
5690 W. Pine Ridge Blvd., Beverly Hills, FL 34465-2876  
Phone: 352-746-0899 Fax: 352-746-0875

APPLICATION #: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**OWNER APPLICATION**

Page 1 of \_\_\_\_\_

**Property Owner's Mailing Address (please print)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Unit \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Acres \_\_\_\_\_ Physical Address: \_\_\_\_\_

**Proposed Construction, Modification and/or Addition (Use one form per structure):**

**\*\*SITE PLAN & SURVEY SHOWING SETBACKS, AND ALL EXISTING STRUCTURES IS REQUIRED FOR ALL APPLICATIONS\*\***

☐ **SHED /GAZEBO-** Size: \_\_\_\_\_ X \_\_\_\_\_  
Include: brochure picture, photo or drawing;  
Main color/trim color

☐ **REROOF**  
Include: material and color

☐ **FENCE / ENTRANCE PILLARS – Include gate dimensions and style if applicable**  
Circle one or more (Chain Link, Post & Board, No Climb Wire, Other \_\_\_\_\_) Height \_\_\_\_\_  
Entrance Pillars must include drawing with dimensions

☐ **Detached Structures (over 420 sq. ft.) – circle one (Garage, Barn, Other \_\_\_\_\_) Size (\_\_\_\_x\_\_\_\_)**

☐ **MISCELLANEOUS-** \_\_\_\_\_

☐ **REPAINT-**  
No site plan required.  
\* Indicate: base & trim on sample

PLACE COLOR SAMPLES  
HERE

**Declarations:**

1. My project will start within six months of receipt of said approval. Any ADC approval must be renewed if the improvement has not started within six months of receipt of said approval. I assure the project completion date not to exceed (12) months following the date of the start of the project.
2. I am aware that my property and all structures on the property are bound by the rules and regulations of the Pine Ridge Deed Restrictions.
3. I understand that Upon completion of the applied for project, the applicant must either certify the project was completed in compliance with existing deed restrictions or request a compliance inspection. The inspection shall, with both parties in agreement, be conducted in person with an agent of the Association, via video, or photographs. (Section 9.01C)

Property Owner's signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR PINE RIDGE ARCHITECTURAL DESIGN COMMITTEE USE ONLY**

☐ **APPROVED** (In Compliance with Deed Restrictions and ADC Rules/Criteria)

☐ **DISAPPROVED** (not in compliance with Deed Restrictions and ADC Rules/Criteria)

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed By: \_\_\_\_\_ Date: \_\_\_\_\_

## ADC Checklist - Accessory Structures

For Application # \_\_\_\_\_

For Each application turned into the Pine Ridge ADC the following items are needed.

For each numbered item a document(s) should be included. On each of the plans provided please highlighted requested information in Yellow to make it easier to find.

*For each Italics Question an Answer should be provided.*

### 1. Owner Application form completely filled out

- ◆ All the information requested on the application
- ◆ Description of what the purpose of the structure is for (Detached garage, RV Garage, workshop, etc.)

*What is the purpose of the Structure?*

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### 2. Building Plan

- ◆ SQ FT of Building

*What is the SQ Footage of the Accessory Structure?* \_\_\_\_\_

- ◆ Building material Type (Concrete, Metal, wood, etc.)

*What type Material is the building made of?* \_\_\_\_\_

- ◆ For Metal Buildings

- ◆ Must Not incorporate a Quonset roof style

If a Metal building, does it have a Quonset Root? \_\_\_\_\_

- ◆ Must Not have a Roof Pitch less than 3/12

What is the roof Pitch of the Building? \_\_\_\_\_

- ◆ Incorporate a vertical roof design where the ridges of the metal panels run from the ridge line to the eaves.

Does it incorporate a Vertical Roof Design? \_\_\_\_\_

- ◆ Side panels of metal may run horizontally or vertically.

What direction do the Side panels run (Horizontally/Vertically) \_\_\_\_\_

3. ♦ Height of the roof –

### **Accessory Structure Height Requirements**

A conforming structure placed beyond the front line and before the rear line of the main structure or extending beyond the rear line of the same, that “Detached garage shall not exceed the height of 20 feet as measured from the slab” per 3.02B.

“Any and all Accessory Structures may be placed behind the Rear Line of the Main . No Accessory Structure shall exceed 25 feet above grade or its slab.” Per 3.02D

On new Building

- ♦ On Current main residence

*What is the Height of the new Accessory Structure?*

\_\_\_\_\_

*What is the Height of the main residence?*

\_\_\_\_\_

- ♦ Pitch of the roof - Match main roof ♦ On new Building

- ♦ On Current main residence

*What is the Pitch of the Roof of the new Accessory Structure?*

\_\_\_\_\_

*What is the Pitch of the Roof of the main residence?*

\_\_\_\_\_

- ♦ Overhang Size - Match main roof

- ♦ On new Building

- ♦ On Current main residence

*What is the Overhang Size of the new Accessory Structure?*

\_\_\_\_\_

*What is the Overhang Size of the main residence?* \_\_\_\_\_

- ◆ Fascia Size - Match main roof
  - ◆ On new Building
  - ◆ On Current main residence

*What is the Fascia Size of the new Accessory Structure?* \_\_\_\_\_

*What is the Fascia Size of the main residence?* \_\_\_\_\_

### 3. A Boundary Survey

- ◆ Acreage of property

*How many Acres is the Property?* \_\_\_\_\_

- ◆ Location of the Structure

*Did you include Location in the Boundary Survey provided showing distances between all property lines and the accessory structure? (Yes/No) \_\_\_\_\_*

- ◆ Location of all other structures on the property

*Did you include Location in the Boundary Survey provided showing distances between all property lines and main structures and all the accessory structures? (Yes/No) \_\_\_\_\_*

*What is the distance between the new Accessory Structure and*

*Front Property Line (in Feet) ?* \_\_\_\_\_

*Left Side Property Line (In Feet) ?* \_\_\_\_\_

*Right Side Property Line (In Feet) ?* \_\_\_\_\_

*Back Property Line (in Feet) ?* \_\_\_\_\_

- ◆ Color(s) of the structure

*What are the Colors of the Accessory Structure?* \_\_\_\_\_

- ◆ Colors of the main residence

*What are the Colors of the main residence?* \_\_\_\_\_