

Aug 28, 2025

On Friday, August 22, the Pine Ridge Board of Directors received an email from Susan Wasserman tendering her resignation from the Board.

Per our Bylaws, the Board has 30 days from the notification of the vacancy to fill the vacated seat.

The Board is asking for volunteers to fill this vacancy. Note that volunteers must be members in good standing. You will have until close of business on Monday, Sept 8, 2025, to declare your intention to volunteer and to be considered.

To volunteer:

- Contact Brenda Roberts, Elections Chair care/of manager@pineridgeassn.com with your name, address in Pine Ridge and contact information.
- Fill out the Self-Nomination form on the Pine Ridge website [Committee's | Pine Ridge HomeOwners Association](#) and go to "Elections" complete the form and provide a resume.
- Turn your completed form in at the Pine Ridge Association office at the Community Center.
- If you cannot access the forms online, copies are available at the Pine Ridge office.

If you are seated:

- You will be expected to act as fiduciary to the Members of the Pine Ridge POA.
- You will be required to register your personal information with the Florida State Division of Corporations and/or any other State, Federal, or local agencies governing POA/HOA's
- You will need to attend state required board member training within 90 days (that requirement can be fulfilled online)
- You will need to agree to abide by the Directors Pledge and Code of Conduct (attached).
- You will be expected to act externally as a member of the corporation Board and represent the majority decisions and resulting positions made by this body (see the Pledge.)
- You will need to respect legal privilege and confidentiality on all Board issues.
- You will need to be available for all meetings of the Board, either in-person or remotely.
- You will need to attend additional state-required CEU training as needed.
- Perform additional duties and responsibilities within the scope of the Board of Directors work.

Bylaws as amended 11/10/2020:

**DIRECTORS,
Section 2. VACANCY AND REPLACEMENT**

If the office of any Director becomes vacant for any reason including a seat or seats not filled during an election, the first runner-up in the last election will be offered one of the Director's seat or seats, if that candidate is still qualified to hold a seat on the Board. The Election Chairperson will notify the candidate within 2 business days.

If the first runner-up accepts, the new Director will be seated at the next scheduled meeting.

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If the first runner-up declines the position or more than one seat becomes vacant, then The Election chair will ask volunteers to fill the vacancy or vacancies. Within 30 calendar days of their knowledge of the vacancy or vacancies, the Board will select, by simple majority vote, an individual or individuals as necessary from the list of volunteers.

If the vacancy or vacancies cannot be filled by a Board selection, the Election Chair will conduct an election for the vacancy(s) within 90 days of the Board's failure to select a Director(s). The newly elected Director or Directors will be seated at a special meeting held within 3 business days of the election results being determined.

If the above process does not result in the filling of the Director vacancy or vacancies the Board will again have the opportunity to fill the position or positions, from any volunteer(s), by a simple majority vote within 5 days of the election results. Should the Board fail to fill the vacancy or vacancies the process in this paragraph will repeat and continue until the vacancy or vacancies no longer exist.